



# APPLICATION 2018

Please send your completed application to:

**ALPS Language School**  
430 Broadway East, Seattle, WA 98102  
Tel: (206) 720-6363  
email: info@EnglishInTheUSA.com

## PERSONAL INFORMATION

FAMILY NAME: \_\_\_\_\_ GIVEN NAMES: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ [You must be 18 to start class] SEX: Male [ ] Female [ ]  
MM / DD / YYYY

COUNTRY OF CITIZENSHIP: \_\_\_\_\_

HOME COUNTRY MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

MAILING ADDRESS IN THE U.S.A. (IF KNOWN): \_\_\_\_\_

APT #: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_ PHONE: \_\_\_\_\_

IF THE STUDENT HAS AN EMERGENCY, WHOM SHOULD WE CALL? \_\_\_\_\_ PHONE: \_\_\_\_\_

WHERE TO SEND ACCEPTANCE MATERIALS? Home Country Address [ ] U.S.A. Address [ ] Agency Address [ ]

WHAT IS/WILL BE YOUR VISA TYPE? F-1 Student [ ] B-2 Tourist [ ] Visitor Stamp [ ] Other: \_\_\_\_\_

ARE YOU IN THE U.S. NOW? Yes [ ] No [ ] ARE YOU A RETURNING STUDENT? Yes [ ] No [ ]

WHERE DID YOU LEARN OF ALPS? Family/Friend [ ] Online [ ] Agent [ ] Other: \_\_\_\_\_

I HAVE READ THE CANCELLATION AND REFUND POLICY AND HEREBY APPLY TO ALPS LANGUAGE SCHOOL.

SIGNATURE: \_\_\_\_\_

FULL-TIME COURSES	Check all sessions you will attend	PART-TIME COURSES
<p align="center"><b>\$100 Application Fee</b></p>	<p align="center">EACH SESSION LASTS</p>	<p align="center"><b>\$25.00 Application Fee</b></p>
<p><b>INTENSIVE ENGLISH PROGRAM (IEP) OPTIONS</b></p>	<p align="center">4 WEEKS</p>	<p align="center"><b>NOT FOR STUDENTS WITH AN F-1 VISA</b></p>
<p><b>SPEAKING FOCUS</b></p>	<p>1 [ ] JANUARY 2</p>	<p><b>GROUP LESSONS</b></p>
<p>[ ] IEP GENERAL INTENSIVE OPTION \$1199 (4 GROUP)</p>	<p>2 [ ] JANUARY 29</p>	<p>[ ] SL SPEAKING &amp; LISTENING \$599 (2 GROUP)</p>
<p>[ ] IEP INTENSIVE SPEAKING OPTION A \$1699 (3 GROUP / 1 PRIVATE)</p>	<p>3 [ ] FEBRUARY 26</p>	<p>[ ] EL ELECTIVE CLASS \$299 (1 GROUP)</p>
<p><b>ACADEMIC FOCUS</b></p>	<p>4 [ ] MARCH 26</p>	<p>[ ] COMBINED SPEAKING &amp; LISTENING \$899 + ELECTIVE (3 GROUP)</p>
<p>[ ] A-IEP 4.0 OPTION \$1199 (4 GROUP)</p>	<p>5 [ ] APRIL 23</p>	<p><b>PRIVATE LESSONS</b></p>
<p>[ ] A-IEP 5+ OPTION \$1699 (5 GROUP + ELECTIVE TRAINING)</p>	<p>6 [ ] MAY 21</p>	<p>[ ] 1 PERIOD PRIVATE LESSON DAILY \$875</p>
<p><b>Medical Insurance: \$122 per 4-week session</b></p>	<p>7 [ ] JUNE 18</p>	<p>[ ] 2 PERIODS PRIVATE LESSONS DAILY \$1750</p>
<p>MEDICAL INSURANCE IS REQUIRED FOR ALL F-1 VISA STUDENTS.</p>	<p>8 [ ] JULY 16</p>	<p><b>COMBINED GROUP &amp; PRIVATE</b></p>
	<p>9 [ ] AUGUST 13</p>	<p>[ ] COMBINED SPEAKING &amp; LISTENING \$1475 + PRIVATE (2 GROUP/1 PRIVATE)</p>
	<p>10 [ ] SEPTEMBER 10</p>	
	<p>11 [ ] OCTOBER 8</p>	
	<p>12 [ ] NOVEMBER 5</p>	
	<p>13 [ ] DECEMBER 3</p>	
	<p><i>All prices are subject to change without notice.</i></p>	

# ALPS Language School Cancellation and Refund Policy

## General Terms of Refund

For students who have paid tuition and cannot begin classes or cannot continue classes, it is the policy of ALPS Language School to make a refund if: 1) the student does not attend classes or if 2) the last date attended is before the end of the 2nd calendar week of class.

Days attended are calculated as the first day of class scheduled until and including the last date of attendance. Refunds are calculated on a prorated daily basis after the last date of attendance. For prorating a refund, national holidays will be calculated as class days. Refunds will be made within 45 days of the last date of attendance or the notice of withdrawal whichever is earlier. In case of expulsion, the last date of attendance is the day that ALPS expels the student however ALPS Language School is not obligated to make refunds to students expelled due to violation of written disciplinary and/or attendance policies or local, state or federal law. When a recruiting agency is used, ALPS reserves the right to make the refund through the recruiting agency.

## Deductions from refunds

- Any fees paid by ALPS to a recruiting agency are subtracted from refunds.
- The medical insurance fee is not refundable after 5:00 pm on day 1 of classes.
- The application fee is not refundable if a student visa is not issued or if ALPS does not admit the student.

## Refunds prior to start of classes and refunds for program cancellation

ALPS will give a student a 100% refund of tuition and activity fee in the following cases:

- ALPS Language School cancels a student's program prior to or subsequent to a student's enrollment.
- Student withdraws from classes within 3 days of signing application or enrollment agreement before classes have started.
- Student does not receive a visa to enter the United States or is not admitted to the United States.

## Refund amounts after classes begin

Situation	Refund Tuition & Activity Fee	Refund Application Fee
Student never attends class or student cancels classes on or before the first day of class.	100% Tuition and Activity Fee	0%
Student drops classes on or between the 2 <sup>nd</sup> day of class and the end of week 2.	100% Prorated Tuition (i.e. unused tuition) & Activity fee	0%
Student drops classes during week 3 or week 4.	0%	0%

## Prorated refund percentage is shown for each last day of attendance

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Week 1</b>	Testing Day 100% refund	Day 1 of class 100% refund	Day 2 of class 88.89%	Day 3 of class 83.33%	Day 4 of class 77.78%
<b>Week 2</b>	72.22%	66.67%	61.11%	55.56%	50%
<b>Weeks 3 &amp; 4</b>	0%	0%	0%	0%	0%